

First Baptist Church  
Council of Stewards Meeting

May 17, 2015

The Council of Stewards of First Baptist Church met Sunday, May 17, 2015. President Harold Gragg called the meeting to order at 3:03 p.m. Those in attendance were: Harold Gragg, Brandon Fisher, Bruce Pettibon, Casey Campbell, Steve Russ, Dianna McElwain, Ron Chandler and Donna Wagner.

**Prayer:** Brandon Fisher

**Devotion:** 2 Corinthians 5:17-21

President Harold Gragg welcomed new council members, Bruce Pettibon and Ron Chandler. Ron Chandler will be on the finance committee and Bruce Pettibon will be on the building and grounds committee.

**Approval of Minutes**

Casey Campbell moved to approve the minutes of the April 12<sup>th</sup> council meeting. Brandon Fisher seconded the motion and the minutes were approved as presented.

**New Business** - None

**Old Business**

**Financial Reports/Finance Committee**

\*Dianna will add the annual budget amount to the Tithes and Offerings report next month. The transfer from the savings account to cover building and grounds projects will be on May's report.

\*Casey Campbell made a motion to change all accounts at First National Bank to require two signatures for any transaction. This will include the following accounts: Future Maintenance Fund; Memorial Fund; Organ maintenance Fund; Back Lot Improvement. Ron Chandler seconded the motion and it passed.

\*Ron Chandler asked if anyone sees a conflict of interest for him to serve on the finance committee because he justifies the bank statement each month. There does not seem to be a conflict of interest since he is not a signer on any of the accounts and will not be added.

\*Harold and Dianna announced that Brotherhood Insurance has sent a payment of \$1,000.00 for an old claim.

**\*Guide One Insurance:** Steve Dean made a motion to change insurance carriers to Guide One Insurance, with the caveat that there will not be a penalty from Brotherhood Insurance for the switch, and without the earthquake insurance that we talked about. Lindsay Jackson seconded the motion and it passed.

**\*Audit/Review for 2013 and 2014:** The audit by Miller Management was approved at the April meeting and Brandon will get the proposal signed by Harold Gragg and sent in so that the audit can be done.

### **Personnel:**

\*Casey Campbell distributed job descriptions for Youth Pastor, Contemporary Worship Leader and Children's Pastor.

-committee's goal is to have these available in the office as public record

-job descriptions for Hubert and Brian will be finished for June's meeting

### **Building and Grounds:**

\*Steve Dean presented three bids for drywall repair and painting for the sanctuary and the baptistry. None of these bids included painting all of the sanctuary. Steve will ask Bill Shafer to get bids to paint all of the sanctuary.

\*Steve also reported that there is another leak in the steeple area and Bill has someone (Mark Selsor) to repair the flashing/leak.

\* Compressor for sprinkler system in children's wing: Steve distributed 2 bids for the new compressor. Steve Dean made a motion that we authorize Marmec Fire & Safety to install the compressor for their bid of \$2,025.00. Harold Gragg seconded the motion and it passed.

### **Misc. Items from Members**

\*Steve Russ distributed a letter From Erin Townsend and Allyson Chaney asking the Council to consider purchasing a new keyboard. The keyboard used in contemporary worship has keys that no longer work and they have been borrowing Garrett Hankins keyboard. They gave three quotes for new keyboards, all the same price. The budget does not include money for a keyboard, but it could be purchased from the Worship; Audio/Visual; or New Equipment line items.

- Brandon Fisher made a motion to amend the worship ministry budget by \$3,599.00 in order to purchase a keyboard. Lindsay Jackson seconded and the motion passed.

\*After looking at the by-laws, Steve Russ found that it does not state how new council members are assigned to committees. The nominating committee has been doing that as they interview candidates. He has provided a complete list of council members, their terms, and if they have filled an unexpired term.

- Casey Campbell replaced John McNeley; her second term expires 2018
- Donna Wagner replaced Donna Darnold; her first term expires 2018
- Lindsay Jackson replaced John Ogle; her first term expires 2017
- Ron Chandler filled Ron Grant's unexpired term; his first term expires 2017
- Brandon Fisher replaced Lex Blue; his first term expires 2016
- Bruce Pettibon filled Paula Shafer's unexpired term; his first term expires 2016
- Harold Gragg replaced Kerri Barnes; his first term expires 2015
- Steve Dean replaced Kent Englebrecht; his first term expires 2015

### **Closed Session**

Before going into closed session, the council thanked the members of the congregation who have attended the council meetings the past few months for being there. They expressed their interest in what is going on in the church and at the council meetings.

The council then went into closed session.

The meeting was adjourned in prayer. The next council meeting will be June 14 at 3:00.

Respectfully submitted,

Donna Wagner