

First Baptist Church, June 12, 2016, 5:30 P M

Council of Stewards Meeting

- ❖ Call to Order
  - The meeting was called to order by President Harold Gragg at 5:34 p.m.
  - Members present: Harold Gragg, Brandon Fisher, Bruce Pettibon, Ron Chandler, Will Smith, Casey Campbell, Lindsay Jackson, Donna Wagner, Pastor Crook
- ❖ Opening Prayer
  - Harold Gragg opened the meeting in Prayer
- ❖ Devotion
  - Devotion was offered by Donna Wagner from John 16:7 and John 14:26
- ❖ Approval of May, 2016 Minutes
  - Brandon Fisher made a motion to approve the minutes of May meeting as presented, Bruce Pettibon seconded the motion and the minutes were approved
- ❖ NEW BUSINESS
  - A C at Green Room
    - Bruce Pettibon reported that there are two air conditioning units at the Green Room and one of them had gone out
    - After taking bids, Ast Heating and Cooling is installing a new unit at the Green Room and is at least 80% finished with that job.
    - Lindsay Jackson asked if Ast offers a maintenance contract and we will find out if they do
    - Bruce is also addressing the issue of the air conditioning in the sanctuary, it could be a belt that is slipping
- ❖ Roofing Contractor
  - The roofing contractor has expressed that he will incur an additional cost of \$450.00 in materials because he had to use different, more expensive nails due to the composition of the roof. He has asked if the church could pay that difference in the actual cost and the bid.
  - The contractor will be coming on site to finish the job, even though it may be longer than anticipated.
  - He has asked that we have a pressure test done to make sure the leaks are not in the bricks or windows. Building and Grounds committee will find out the cost of the pressure test and revisit the cost of the nails in order to make a decision next meeting
  - Most of the roofing work is completed
- ❖ OLD BUSINESS
  - Computers
    - Bryan and Steve's computers have been replaced
    - Jerry is using an older laptop owned by the church

- ❖ Projector in family life center
  - The projector in the Family Life Center has been replaced
  - Additional speakers are installed to help with sound during meetings held there
  - May look at next years' budget for a new sound system
  
- ❖ TEAM REPORTS
  - Personnel
    - Casey Campbell has been approached about getting someone to play organ for first service.
  
- ❖ Finance
  - Income continues to be higher than expenditures
  - Pastor Crook asked if the council would be comfortable with paying the \$35,000. remaining in the budget for the Children's Wing debt reduction now and getting the additional approximately \$18,000. to finish it off from designated offerings.
  - After discussion, Ron Chandler suggested giving Pastor the authority to spend up to the \$35,000. at any point that that amount would be what is needed to pay off the debt.
  - Pastor has a goal of paying the debt off by July 4<sup>th</sup> weekend
  
- ❖ Building and Grounds
  - Have notified Kraft that we will no longer be using their air freshening service which is costing the church \$108 every two weeks which comes to about \$2,800. A year. We can do this in-house for less than \$800 annually. However, it will require about \$300. to purchase our own dispensers and fragrance; our cost should then only be about \$50 a month. We will save \$2,000 annually.
  - Sanctuary lights: Currently we have 8 lights that aren't working, two in the same area. It is time to replace burned out bulbs and ballasts if necessary. Last fall, Cash Quality Electric did this for us. Bruce presented a copy of their bill, and what it entailed. He will talk with them to see if we can get a better price if we help with the removal of pews.
  - FBC maintenance department manual: Jerry is continuing to work on a maintenance manual for the church. The manual contains weekly, quarterly and annual cleaning guidelines for the main campus. It also has project goals listed for the year in a number of categories which helps staff to stay focused toward improving the facility and keeping it in excellent condition. A map has been added which identifies every A/C unit, furnace, controlling thermostat and fuse box on campus. There is also a map listing every filter type used in every furnace with a quarterly plan to inspect, clean and/or replace every filter at least once a year.

❖ PASTOR'S TIME

- Update on search committee
  - One person has committed and 2 others are considering serving
  - The staff had a “fantastic” retreat to put together a focus for our church
  - More information will be coming

❖ Miscellaneous Items from Members

- Bruce Pettibon feels we need to revisit the remodel and moving of the church office.
- No other members had miscellaneous items

❖ Next Council Meeting, July 10, 2016 @ 5:30 P M

❖ ADJOURMENT

- Harold Gragg closed the meeting in prayer at 6:54